**General Regulations**

1. All exhibitors and contractors should obey the regulations in the manual. The Organizers shall have the right, without appeal, to resolve all cases not provided in the regulations in this manual.
2. The terms in this manual is an integral part of the “booth contract”.
3. If the exhibition cannot be held on time due to force majeure caused by natural disasters, the Organizer shall not be liable for the loss caused by exhibitors.

**Booth Management**

1. The exhibitors are responsible for the fire control and security during the setting-up, show time and dismantling period.
2. Exhibitors should disinfect their booths during the exhibition and equip their booths with anti-epidemic materials such as disinfectants and hand sanitizers.
3. The exhibitors shall bear badges for entry and exit. Badges shall not be borrowed.
4. The booth is only for display exhibits. The exhibitors cannot lend or rent to others without the Organizer’s permission.
5. No stand may be dismantled or removed in part or in whole before *14:00 on June 19, 2021.*
6. The Organizers reserve the right to remove or modify any exhibit whose fittings or operations are considered, under the Regulations, unsuitable, noisy (more than 75 decibels), obnoxious, objectionable or dangerous to the exhibition, the visitors or neighboring exhibitors. All costs incurred for the removal of such exhibits shall be payable by the exhibitor.
7. For exhibitors who construct their own back board of the booths, it is prohibited to use the board of neighboring booth for itself or as part of its decorations. To ensure the overall visual effect of the exhibition, exhibitors must decorate their back board (higher than 2.5 meters) covered with wood or cloth (pure color). Decorative part facing neighboring booth can not contain any company names, trademarks and other advertising components, unless it is at least one meter away from the neighboring booth.
8. The exhibitors should insure for their exhibits and staff, and take care of their exhibits and personal belongings. The organizer is not liable for the loss and damage of the exhibitors.
9. The exhibitors shall not sell their exhibits during the fair, otherwise the industrial, commercial and tax liabilities shall be borne by the exhibitors.
10. Exhibitors are responsible for the safety in demonstration of working exhibits.
11. The exhibitors need to fill in the *exhibits registration form* and go to the Organizer’s office for move-out when dismantling exhibits.
12. Power and lighting on booths will be switched on from 10:00am on June 15, 2021 (After the joint inspection of the electrician from the exhibition hall and the contractors).
13. Minors are not admitted in the Hall.
14. Boxed lunch cannot be brought into the Hall.
15. The promotion materials should be distributed only in the booth.

**Safety Regulations**

1. During the exhibition, anyone entering the exhibition hall should bring their ID cards and real-name registration certification, wear masks, measure body temperature and check the "Health Code" as required.
2. Exhibitors must strictly comply with the provisions and requirements of the police and fire department. The Organizer has the right to make the exhibitors (who do not meet the fire safety requirement) change and rebuild their booths, and also has the right to prohibit the display of exhibits (demo) which do not reach the requirement.
3. All staff must wear helmets to enter the Hall during the setting-up and dismantling period.
4. Every exhibitor is required to designate a person to be responsible for the fire prevention and safety on site, who should make inspections against fire and safety accidents before the show closes every day.
5. Oxygen, hydrogen, acetylene and other combustible or combustion-supporting gases as well as their empty bottles are prohibited to enter the exhibition halls.
6. All power must be cut off before closing time (including lighting power). The switch box should be placed in a prominent location. If the device needs a continuous supply, please contact the Official Contractor-1.
7. If the device has a built-in power supply (380V, 220V and lithium batteries), the power must be stopped before closing time and exhibitors should report to the Official Contractor-1 as well.
8. For application of compressed air, please contact the official booth constructor-1. Exhibitors are forbidden to bring their own air compressors.
9. No storage area will be provided on-site. Special arrangement should be made directly with the Official Freight Forwarder. Otherwise, exhibitors must have their empty cases or cartoons transported back to their own premises or have them disposed of on-site.

**Live Demo Requirements**

1. Demonstration shall be conducted at stipulated time (end before 16:00) and protected from three sides and also the top. The floor around the demonstration should be covered with non-flammable material. Around the demonstration, sand plate and water trough (at least one) should be equipped. The extinguisher (at least 2) shall be prepared against fire. The demonstration operator should have Welder’s Certificate (or Copy).
2. An isolation belt should be set around the live demo. Keep a safe distance between the audience and the device.
3. Exhibitors should abide by all the related regulations and requirements on fire precaution. The organizers are entitled to request the stand construction, if violating the fire precaution regulations, improved or reconstructed.